

# *Clinton Township*

## *Regular Board Meeting*

*April 18, 2023*

# AGENDA

## TOWN OF CLINTON REGULAR BOARD MEETING

April 18, 2023

Call meeting to order –

Prior months meeting minutes –

Treasurers Report/Financial Review –

Review and pay bills –

Visitor Input-

Correspondence –

Fire Department Report –

EMS/First Responders Report –

Recreation Board Report –

Community Building Report –

Roads and Bridge Report –

Old business –

New Business –

Public Comment-

Adjourn -

# TOWN OF CLINTON REGULAR BOARD MEETING

March 21, 2023

The regular meeting of the Town of Clinton was called to order by Chairman Robert Butler at 7:05 PM with Supervisors Robert Butler, Peter Ramfjord, Cal Warwas, Treasurer Elaine Santi, Clerk Brian Mayry, Fire Chief Jim Theodore and three residences were present. All in attendance recited the Pledge of Allegiance.

The minutes of the last regular meeting were distributed by the Clerk. Supervisor Ramfjord motioned to wave reading the minutes and accept the minutes as distributed, second by Supervisor Butler. Motion carried unanimously.

The Treasurer's Report was provided and read by Treasurer Santi.

Supervisor Warwas motioned to accept the financial report, Chairman Butler second, motion carried unanimously.

Supervisor Butler motioned to pay the submitted bills and claim forms. The motion was second by Supervisor Ramfjord and unanimously carried.

Fire Department members Todd Lauer and Jim Shavor attend the meeting to brief the Board on the relief association to increase the annual benefit from \$1,200 to 1,500. They also brought up the possibility of increasing the annual benefit more with the possibility of the Township making contributions to the relief association. The Board is willing to further discuss this possibility in lieu of the stipend that has been paid to the membership the past two years. This discussion will be continued when more financial information is available.

Fire Chief Theodore stated the Department responded to five EMR runs and two fire department alarms. There will be a workshop meeting on April 4<sup>th</sup> to discuss the current status of the apparatus, security / fire system, water supply, laundry area. Kyle Tomczyk completed the officer training he attended. The radiant heater was repaired. Jim Shavor mentioned that Holmes Recycling has a 7,000-gallon tanker available for fire department use / rent. Holmes is also willing to move the full tanker to an emergency fire scene if requested.

Supervisor Warwas reported that the winter workforce has done a nice job but the weather is forcing the closure of the skating rink. Supervisor Warwas requested the summer labor positions be posted.

Supervisor Ramfjord stated that the floors have been stripped and waxed.

Supervisor Warwas briefly discussed the broad band project and at this point it appears to have a favorable chance of being funded.

Supervisor Warwas motioned that the meeting be adjourned until the next regular meeting on April 18, 2023, beginning at 7:00 PM, Chairman There will also be a workshop on April 4, 2023, beginning at 6:00 PM to discuss fire department needs. The motion was second by Supervisor Butler, meeting adjourned at 8:48 PM.

Respectfully submitted,

Brian Mayry  
Clerk

## TOWN OF CLINTON REORGANIZATION MEETING

March 21, 2023

The Reorganization Meeting was called to order by Chairperson Cal Warwas at 6:30 P.M. at the Clinton Community Building. Present were Supervisors Cal Warwas, Robert Butler and Supervisor Peter Ramfjord, Treasurer Elect Elaine Santi and Clerk Brian Mayry.

The clerk administered the oath of office to Cal Warwas for a three-year term as Supervisor, and Elaine Santi for a two-year term as. All officers assumed their post on the Town Board of Clinton.

Cal Warwas moved that the most senior supervisor, Robert Butler, assume the chairpersonship of the town board. Seconded by Peter Ramfjord. Motion carried.

Supervisor's responsibilities - Cal Warwas, Peter Ramfjord and Robert Butler will be responsible for the Recreation Board. Peter Ramfjord be responsible for the Community Building. Cal Warwas shall be responsible for township roads. Robert Butler shall be responsible for IRRRB grant projects and related grants. So moved by Robert Butler. Seconded by Cal Warwas. Motion carried.

St. Louis County Association Meetings – Robert Butler moved that all town board members be authorized to attend the St. Louis County Association of Townships Officers meetings in Cotton or whichever township it is being held. All members attending to receive a meeting fee of \$75 and one person shall receive a mileage fee. Seconded by Cal Warwas, motion carried.

Mileage Rate – Robert Butler moved mileage to be paid at the current federal rate for township business. Seconded by Peter Ramfjord. Motion carried.

Supervisor's Fees – Robert Butler moved that the chairman's fee will be \$160 for regular meetings and all other supervisors to receive \$150 for regular meetings, in addition the supervisors will be paid an annual fee of \$1,200. All supervisors to be paid \$75 for attendance at other meetings or classes and missed work fees if applicable. Seconded by Peter Ramfjord. Motion carried.

Treasurer's Fees – Robert Butler moved that the Treasurer be paid \$150 for all regular meetings and \$75 for all other attended meetings or classes and missed work fees if applicable. In addition, to be paid an annual fee of \$1,200 along with \$20.00 hour for extra duties assumed such as web site maintenance and medical / fire department billing. Seconded by Peter Ramfjord. Motion carried.

Deputy Treasurer – Robert Butler moved that when a deputy treasurer is needed to write the checks at a town board meeting in place of the treasurer that the deputy treasurer be paid \$150. Seconded by Peter Ramfjord. Motion carried.

Clerk' Fees – Robert Butler moved that the Clerk be paid \$150 for all regular meetings and \$75 for all other attended meetings or classes and missed work fees if applicable. In addition, the Clerk will be paid an annual fee of \$3,200. Seconded by Peter Ramfjord. Motion Carried.

Deputy Clerk – Robert Butler moved that the deputy clerk be paid \$150 for regular meeting and \$75 for all other meetings attended in place of the clerk, and \$75 per training course attended with or without the clerk, along with mileage when traveling. Seconded by Cal Warwas. Motion carried.

Custodian's Fees – Robert Butler moved that the Maintenance/Custodial Engineer to be paid \$20.00 per hour for the performance of regular duties.

Town Hall Rental Coordinator - Robert Butler moved Town Hall Rental Coordinator be paid \$50.00 per booked and paid event. Seconded by Peter Ramfjord, Motion carried.

Fees for Hired Help – Robert Butler s moved that fees paid for township labor is set at \$16.00 per hour. Motion seconded by Peter Ramfjord. Motion carried.

Election Judges – Robert Butler moved that the election judges be paid \$16.00 per hour for elections and training. Seconded by Peter Ramfjord. Motion carried.

Liquor License – Robert Butler moved to wave the fee for On Sale and Off Sale liquor license. Seconded by Peter Ramfjord. Motion carried.

Depository – Robert Butler moved that the depository for township funds to remain at the Miners National Bank of Eveleth. Seconded by Peter Ramfjord. Motion carried.

Legal Notices – Peter Ramfjord moved that the legal notices be published in the Mesabi Daily News of Virginia. Seconded by Robert Butler. Motion carried.

Posting Places –Cal Warwas motioned the display case in the Community Building entrance be the only official Township posting site. Seconded by Robber Butler. Motion carried.

Robert Butler moved that the Fire Chief or of the Volunteer Fire Department and EMS be paid a monthly fee of \$100 for reporting to the town board. Seconded by Peter Ramfjord. Motion carried.

Robert Butler moved that when any board member misses a whole day's work to attend to township business, they be paid a \$75 meeting fee plus \$250 loss of work fee. Any board member missing a half day's work will be paid a \$75 meeting fee plus \$125 missed half day loss of work fee. The Township will reimburse associated expenses such as mileage, tuition, class fee, etc. Seconded by Cal Warwas, motion carried.

Cal Warwas motioned the regular town board meetings will be held on the third Tuesday of the month beginning at 7:00 PM at the Clinton Community Building unless changed at the previous meeting. Peter Ramfjord second, motion carried.

As there was no further business, Peter Ramfjord moved to adjourn. Seconded by Robert Butler. Motion carried.

Meeting adjourned at 6:54 P.M.

Brian Mayry, Clerk

Clinton Township  
Workshop / Special Meeting  
April 4, 2023

At 6:00 PM the Workshop / Special Meeting was called to order by Chairperson Robert Butler at the Clinton Fire Hall. Supervisors Cal Warwas, Bob Butler, Pete Ramfjord, Clerk Brian Mayry, Treasurer Elaine Santi, fire fighters Jim Shavor, Rick Reddick and Fire Chief Jim Theodore were present.

The purpose of tonight's meeting is to address fire department specific needs. Chief Theodore briefly discussed the memberships take on increasing the relief association annual benefit versus the annual stipend. It was said the membership is favorable to that change.

Chief Theodore brought the group on a walking tour of the fire station. On the tour he addressed the need for a replacement apparatus for E 188, paint for Squad 1, looked at the hose tower, water cistern, water heater, water softener, the stinky water and laundry room.

The Fire Department will get final specifications and pricing on an apparatus to present in the near future. The water supply / well will be further looked into and the Board is open to renting the 7,000 tanker available by Holmes Recycling. The laundry room will be slightly revamped to provide an adequate area for cleaning SCBA masks and turnout gear. Final pricing and timing will be provided to have Squad 1 painted. The DNR 50:50 grant will be spent by June 30<sup>th</sup> by using it to purchase a slide in unit for Squad 1. Jim Shavor will try to acquire replacement doors for the hose tower from the demolition of the Virginia school.

An estimate from Advanced Water Treatment was provided for \$4,365. Chairman Butler motion to accept this price for this water treatment system, Supervisor Warwas second. Motion carried.

Respectfully submitted,

Brian Mayry  
Clerk, Clinton Township