

Clinton Township

Annual Reorganization Regular Board Meeting

March 21, 2023

AGENDA

TOWN OF CLINTON REGULAR BOARD MEETING

March 21, 2023

Call meeting to order –

Prior months meeting minutes –

Treasurers Report/Financial Review –

Review and pay bills –

Visitor Input-

Correspondence –

Fire Department Report –

EMS/First Responders Report –

Recreation Board Report –

Community Building Report –

Roads and Bridge Report –

Old business –

New Business –

Public Comment-

Adjourn -

TOWN OF CLINTON REGULAR BOARD MEETING

February 21, 2023

The regular meeting of the Town of Clinton was called to order by Chairman Cal Warwas at 7:10 PM with Supervisors Robert Butler, Peter Ramfjord, Treasurer Elaine Santi, Clerk Brian Mayry, Fire Chief Jim Theodore and three residences were present. All in attendance recited the Pledge of Allegiance.

The minutes of the last regular meeting were distributed by the Clerk. Supervisor Ramfjord motioned to wave reading the minutes and accept the minutes as distributed, second by Supervisor Butler. Motion carried unanimously.

The Treasurer's Report was provided and read by Treasurer Santi.

Supervisor Butler motioned to accept the financial report, Chairman Warwas second, motion carried unanimously.

Supervisor Ramfjord motioned to pay the submitted bills and claim forms. The motion was second by Supervisor Butler and unanimously carried.

Fire Chief Theodore stated the Department responded to four EMR runs and three fire department alarms. Chief Theodore stated that housekeeping work around fire hall continues. The radiant heater blower has not yet been repaired. Captain Tomczyk will be attending the officer training. Daniel Jude has applied for membership to the fire department. Upon the recommendation of Chief Theodore, Chairman Warwas motioned to accept Daniel Jude's firefighter application. The motion was second by Supervisor Butler and unanimously carried. It was recommended that a special meeting / workshop be held to remedy fire department issues.

Chairman Warwas reported that the winter workforce is doing a nice job and has a nice sheet of ice and the rink is has been well used.

Supervisor Ramfjord stated that the new custodian and event coordinator are being trained in and will be taking over in their new roles March 1st. The community building floors will be stripped and waxed in the near future.

Chairman Warwas motioned that the meeting be adjourned until the next regular meeting. on March 21, 2023, beginning at 7:00 PM, Chairman Warwas further motioned that the Townships Annual Reorganization Meeting be held at on March 21, 2023 beginning at 6:30 PM. There will also be a workshop on April 4, 2023, beginning at 6:00 PM to discuss fire department needs. The motion was second by Supervisor Butler, meeting adjourned at 8:50 PM.

Respectfully submitted,

Brian Mayry
Clerk

TOWN OF CLINTON BOARD OF AUDIT MEETING

February 21, 2023

The Board of Audit was called to order by Chairman Cal Warwas at 6:30 PM. Present were Chairman Cal Warwas, Supervisor Pete Ramfjord, Supervisor Bob Butler, Treasurer Elaine Santi, and Clerk Brian Mayry. There were no residents present.

The Treasurer's summary and the Clerk's summary were compared by the Supervisors and Chairman. The beginning balance, total receipts, total disbursements and ending balances were found to be the same on both summary sheets for the year ended December 31, 2022.

Beginning Balance	\$322,355.15
Total Recipes	299,495.23
Total Distributions	<u>269,888.44</u>
Ending Balance	<u><u>\$351,961.94</u></u>

Ending Balance by Account:

Miners - Checking - Reconciled Balance	\$276,435.08
CD Miners	75,526.61
CD Edward Jones	<u>0.25</u>
Total Fund Balance	<u><u>\$351,961.94</u></u>
Miners Bank - Loan	<u><u>\$0.00</u></u>

The summary sheet balances were compared to the bank reconciliations, signed by the Supervisors, Treasurer and Clerk then placed in the Township files along with copies of the December 2022 bank statements Miners National Bank. Supervisor Butler moved to adjourn the meeting. Motion seconded by Supervisor Ramfjord. Motion carried. Meeting adjourned at 6:50 PM.

Sincerely,

Brian Mayry, Clerk

TOWN OF CLINTON REORGANIZATION MEETING

March 22, 2022

The Reorganization Meeting was called to order by Chairperson Jeff Skaudis at 6:30 P.M. at the Clinton Community Building. Present were Supervisors Jeff Skaudis, Cal Warwas, Robert Butler and Supervisor Peter Ramfjord, Treasurer Elect Elaine Santi and Clerk Brian Mayry.

The clerk administered the oath of office to Peter Ramfjord for a three-year term as Supervisor, Clerk Mayry took the oath of office prior to the meeting. All officers assumed their post on the Town Board of Clinton.

Jeff Skaudis moved that the most senior supervisor, Cal Warwas, assume the chairpersonship of the town board. Seconded by Robert Butler. Motion carried.

Supervisor's responsibilities - Cal Warwas, Peter Ramfjord and Robert Butler will be responsible for the Recreation Board. Peter Ramfjord be responsible for the Community Building. Cal Warwas shall be responsible for township roads. Robert Butler shall be responsible for IRRRB grant projects and related grants. So moved by Cal Warwas. Seconded by Robert Butler. Motion carried.

St. Louis County Association Meetings – Cal Warwas moved that all town board members be authorized to attend the St. Louis County Association of Townships Officers meetings in Cotton or whichever township it is being held. All members attending to receive a meeting fee of \$75 and one person shall receive a mileage fee. Seconded by Robert Butler, motion carried.

Mileage Rate – Robert Butler moved mileage to be paid at the current federal rate for township business. Seconded by Peter Ramfjord. Motion carried.

Supervisor's Fees – Robert Butler moved that the chairman's fee will be \$160 for regular meetings and all other supervisors to receive \$150 for regular meetings, in addition the supervisors will be paid an annual fee of \$1,200. All supervisors to be paid \$75 for attendance at other meetings or classes and missed work fees if applicable. Seconded by Peter Ramfjord. Motion carried.

Treasurer's Fees – Robert Butler moved that the Treasurer be paid \$150 for all regular meetings and \$75 for all other attended meetings or classes and missed work fees if applicable. In addition, to be paid an annual fee of \$1,200. Seconded by Peter Ramfjord. Motion carried.

Deputy Treasurer – Robert Butler moved that when a deputy treasurer is needed to write the checks at a town board meeting in place of the treasurer that the deputy treasurer be paid \$150. Seconded by Peter Ramfjord. Motion carried.

Clerk' Fees – Robert Butler moved that the Clerk be paid \$150 for all regular meetings and \$75 for all other attended meetings or classes and missed work fees if applicable. In addition, the Clerk will be paid an annual fee of \$3,200. Seconded by Peter Ramfjord. Motion Carried.

Deputy Clerk – Cal Warwas moved that the deputy clerk be paid \$150 for regular meeting and \$75 for all other meetings attended in place of the clerk, and \$75 per training course attended with or without the clerk, along with mileage when traveling. Seconded by Robert Butler. Motion carried.

Custodian's Fees – Robert Butler moved that the Maintenance/Custodial Engineer to receive a fee of \$250 per month for regular duties plus \$25 for each paid hall rental to detail the Community Building. The Scheduling Coordinator will receive \$100 per month. Seconded by Peter Ramfjord. Motion carried.

Fees for Hired Help – Robert Butler s moved that fees paid for township labor is set at \$15.00 per hour. Motion seconded by Peter Ramfjord. Motion carried.

Election Judges – Robert Butler moved that the election judges be paid \$15.00 per hour for elections and training. Seconded by Peter Ramfjord. Motion carried.

Liquor License – Robert Butler moved to wave the fee for On Sale and Off Sale liquor license. Seconded by Peter Ramfjord. Motion carried.

Depository – Cal Warwas moved that the depository for township funds to remain at the Miners National Bank of Eveleth. Seconded by Robert Butler. Motion carried.

Legal Notices – Robert Butler moved that the legal notices be published in the Mesabi Daily News of Virginia. Seconded by Peter Ramfjord. Motion carried.

Posting Places – Cal Warwas motioned the display case in the Community Building entrance be the only official Township posting site. Seconded by Robber Butler. Motion carried.

Robert Butler moved that the Fire Chief or of the Volunteer Fire Department and EMS be paid a monthly fee of \$100 for reporting to the town board. Seconded by Cal Warwas. Motion carried.

Cal Warwas moved that when any board member misses a whole day's work to attend to township business, they be paid a \$75 meeting fee plus \$250 loss of work fee. Any board member missing a half day's work will be paid a \$75 meeting fee plus \$125 missed half day loss of work fee. The Township will reimburse associated expenses such as mileage, tuition, class fee, etc. Seconded by Robert Butler, motion carried.

Cal Warwas motioned the regular town board meetings will be held on the third Tuesday of the month beginning at 7:00 PM at the Clinton Community Building unless changed at the previous meeting. Peter Ramfjord second, motion carried.

As there was no further business, Robert Butler moved to adjourn. Seconded by Peter Ramfjord. Motion carried.

Meeting adjourned at 7:00 P.M.

Brian Mayry, Clerk

TOWN OF CLINTON ANNUAL MEETING
MARCH 14, 2023

The Annual Meeting for the Town of Clinton was called to order by Clerk Brian Mayry at 8:15 PM at the Clinton Community Building. Those present signed in upon arrival.

The Pledge of Allegiance was said by all. The Clerk called for nominations for moderator of the meeting. Maria Warwas nominated Cal Warwas for moderator. The Clerk called for further nominations, there were no further nominations. Peter Ramfjord seconded the nomination of Cal Warwas for moderator. Motion carried. Cal Warwas was declared moderator at the meeting.

Jim Shavor moved to waive the reading of the minutes from the last meeting as all present have a copy of those minutes and accepted the minutes as printed. Motion Second by Pete Kemp. Motion carried unanimously.

Pete Kemp moved to accept the financial summary as printed and distributed to all present. Second by Jim Shavor.

Cal Warwas addressed the meeting as to the township's current activities. Mr. Warwas mentioned a township newsletter was recently prepared by Township Supervisor Robert Butler and thanked him for his efforts. The Township is currently working with CTC on a broadband internet project. CTC is assisting the Township obtain the necessary funding through grants, an investment from CTC and a township investment to provide quality internet access throughout the Township. If all the funding necessary for the project is obtained it is hoped that project will be complete in 2025.

Mr. Warwas stated that the Township roads are in nice condition. Last year a culvert was replaced, and some ditching completed on the Borg Road and a culvert was replaced on the Santi Road. Last spring 35 loads of Class V were applied to the roads where needed. Road maintenance is done each year and Class V is added and this year it is thought that the roads will have dust control applied where needed.

Robert Butler addressed the meeting stating that the Township applied for and received a one-to-one matching infrastructure grant from the IRRR. The Township and the IRRR will each provide \$70,000 towards repaving the Community Building parking lot, replace garage doors on the fire hall with new energy efficient doors, replace entry doors on the Community Building and install a security system with an electronic entry system. Mr. Butler also briefly discussed what the Township Board feels would be a responsible amount for next year's levy given the projects and improvements the Township is making.

Pete Ramfjord addressed the meeting stating the recreation area has been well used and maintained. The rink has a nice sheet of ice and has been well utilized. The baseball

fields are being used by the youth summer program. One of the baseball coaches, Art Peterson has been maintaining the baseball fields during the season and caught up on some field and dugout maintenance. Mr. Ramfjord mentioned that the fields have been widely complemented on and provide an excellent venue for the youth teams.

Jim Shavor addressed the meeting requesting the Township contribute towards the Clinton Volunteer Fire Department Relief Association. Mr. Shavor explained the Relief Association is the organization responsible for the fire department member's pension. The pension has been funded largely by state fire aid with other small contributions coming from funds raised by the membership. Mr. Shavor feels that the pension amount should be raised to help the departments long term recruitment and retention efforts. This discussion will be followed up during a regular monthly meeting.

Fire Chief Jim Theodore gave a report about the calls, membership and happenings of the fire department. The department responded to 43 fire alarms this past year. Work continues to gain a better ISO rating. Part of this ISO rating improvement includes flowing 250 gallons of water per minute for 120 minutes. Housekeeping and updating continue in the fire hall. A courtesy inspection was done by OSHA at the fire department at the request of the Department. The inspection found a few items in need of correction, those items were corrected. Following the OSHA inspection and taking corrective action where needed, the Department is now eligible for OSHA safety grants, those grants can be as much as \$10,000 per grant cycle. The Department now has 23 firefighters and 8 EMRs. Firefighter and EMR training are done locally at the fire department.

Judy Ricker with the Forbes Cemetery Association requested an appropriation from the Township in the amount of \$1,500. Jim Shavor motioned to fund the request of \$1,500. Pete Kemp second. Motion carried.

Everett Hietamaki with the Cherry-Clinton Cemetery Association requested an appropriation from the Township in the amount of \$1,500 for cemetery maintenance. Jim Shavor motioned to fund the request of \$1,500. Pete Kemp second. Motion carried.

Setting of levies for 2023: The moderator stated are the levies for money that will be received in the year 2024.

Ray Svatos moved to set the General Fund levy at \$115,000 and the Road and Bridge Fund Levy at \$15,000, as per the Town Boards recommendation. The motion was second by Jim Shavor and unanimously carried.

Jim Shavor moved to pay the moderator a fee of \$75.00 for tonight's meeting. The motion was second by Pete Ramfjord and was unanimously carried.

As there was no further business, Robert Butler moved recess the Annual Meeting until March 12, 2024, as set by State statute with the polls open from 12:00 noon to 8:00 PM with the annual business meeting to begin upon the closing of the polls and tabulation of the ballots. Second by Judy Ricker. Motion carried unanimously.

Meeting adjourned at 9:24 PM.

Respectfully Submitted:

Brian Mayry, Clerk

Cal Warwas, Moderator