

***Clinton Township
Regular Board Meeting***

January 17, 2023

AGENDA

TOWN OF CLINTON REGULAR BOARD MEETING

January 17, 2023

Call meeting to order –

Prior months meeting minutes –

Treasurers Report/Financial Review –

Review and pay bills –

Visitor Input-

Correspondence –

Fire Department Report –

EMS/First Responders Report –

Recreation Board Report –

Community Building Report –

Roads and Bridge Report –

Old business –

New Business –

Public Comment-

Adjourn -

TOWN OF CLINTON REGULAR BOARD MEETING

December 20, 2022

The regular meeting of the Town of Clinton was called to order by Chairman Cal Warwas at 7:05 PM with Supervisors Robert Butler, Peter Ramfjord, Treasurer Elaine Santi, Clerk Brian Mayry, Fire Chief Jim Theodore and two residences were present. All in attendance recited the Pledge of Allegiance.

The minutes of the last regular meeting were distributed by the Clerk. Supervisor Butler motioned to wave reading the minutes and accept the minutes as distributed, second by Supervisor Ramfjord. Motion carried unanimously.

The Treasurer's Report was provided and read by Treasurer Santi:

Clinton Township Treasurers Report for November 2022

November Receipts 2022

| | | |
|---------------------------------|---|-------------------------|
| 11/2/22 | Gravel sold | 1,500.00 |
| 11/4/22 | Chkg acct interest 11/1-11/4 - bank computer system updates | 8.72 |
| 11/15/22 | State MMB, Fire State Aid | 11,213.89 |
| 11/17/22 | Hall rentals | 200.00 |
| 11/29/22 | SLC 10/22 TAX APPORTIONMEN | 39,053.39 |
| 11/30/22 | SLC 2022 YEAR END ADVANCE | 1,099.55 |
| 11/27/22 | CD****1761 interest | 66.57 |
| 11/30/22 | Remaining Nov chkg acct interest | 35.66 |
| Total November Receipts: | | <u>53,177.78</u> |

November Disbursements 2022

Total November Approved Disbursements: 13,071.19

11/30/22 Asset Balance

| | |
|---|------------------|
| Balance in Miners Bank Checking 11/30/2022 statement: | 304,057.42 |
| <i>Less \$3.00 Auto withdrawl recording error for credit card to be approved in Dec</i> | -3.00 |
| <i>Less \$57.00 Auto withdrawl error to be approved in December</i> | -57.00 |
| ****1761 Miners CD Maturity Date 11/27/2023 Bal 11/30/22 | 75,526.61 |
| Edward Jones Account525-21772-1-6 | 0.25 |
| <i>Less Outstanding Checks</i> | <u>-2,254.53</u> |

November 30, 2022 Total Asset Balance: 377,269.75

Supervisor Butler motioned to accept the financial report, Supervisor Ramfjord second, motion carried unanimously.

Supervisor Butler motioned to pay the submitted bills and claim forms. The motion was second by Supervisor Ramfjord and unanimously carried.

Fire Chief Theodore stated the Department responded to two EMR runs and two fire department alarms. AFT grants have been denied. Rescue billing was again discussed. The policy will be finalized next month by Township Resolution. OSHA has provided a courtesy inspection of the fire hall. Safety grants will be applied for to help correct findings of the inspection. Chief Theodore stated that there is fire officer training is available and requested permission for officer attendance. Chairman Warwas motioned that fire department officers be permitted to attend the fire officer training being offered. The motion was second Supervisor Butler and passed unanimously. An updated training and run attendance record was provided. This year's firefighter stipends will be based on the training and run attendance record. Chairman Warwas motioned to increase the stipend given to Chief Theodore by an additional \$500 as a token of appreciation of the Board for all of Chief Theodore's hard work and efforts to make the fire department the best it can be. The motion was second Supervisor Butler and passed unanimously.

Chairman Warwas reported that the winter workforce is doing a nice job and has a nice sheet of ice despite difficulties caused by the last winter storm.

Chairman Warwas briefly discussed the potential township broadband project and bonding. He stated that a meeting with CTC should be arranged. A special meeting will be posted when a meeting can be arranged.

The Board briefly discussed the position of Community Building Custodian and Building Rental Coordinator, and it was decided to hold a special meeting to discuss hiring for the positions. A special meeting will be held on January 28, 2022, beginning at 6:00 PM.

The Cherry High School All-Night Grad Party made a request for financial assistance for the party. Supervisor Butler motioned to support the all-night grad party with \$150.00. The motion was second Chairman Warwas and passed unanimously.

Resolution #22-12, Resolution Designating Annual Polling Place, was presented by the Clerk. Chairman Warwas motioned to accept the Resolution. The motion was second Supervisor Butler and passed unanimously.

Chairman Warwas motioned that the meeting be adjourned until the next regular meeting on January 17, 2023 beginning at 7:00 PM, and hold a special meeting to discuss the hiring of the vacant positions on Wednesday, December 28, 2022 beginning at 6:00 PM. The motion was second by Supervisor Ramfjord, meeting adjourned at 8:50 PM.

Respectfully submitted,

Brian Mayry
Clerk

Clinton Township Treasurers Report for December 2022

| December Receipts 2022 | | | |
|------------------------------------|----------------------------------|--|-------------------|
| 12/16/22 | Cherry Township | 2021 & 2022 NNO expense reimburse | 1,098.80 |
| 12/20/22 | Township Hall Rentals & Deposits | | 800.00 |
| 12/23/22 | State of MN - MMB | ? | 1,451.25 |
| 12/30/22 | D McDavitt Township | 2021 & 2022 NNO expense reimburse | 1,098.80 |
| 12/28/22 | Clinton Vol Fire Dept | ? | 3,041.00 |
| 12/30/22 | December Interest | Chkg Acct Interest | 49.74 |
| | | Total December Receipts: | 7,539.59 |
| December Disbursements 2022 | | | |
| | | Total December Approved Disbursements: | 32,907.40 |
| 11/30/22 Asset Balance | | | |
| | | Balance in Miners Bank Checking 12/31/2022 statement: | 294,427.75 |
| | | ****1761 Miners CD Maturity Date 11/27/2023 Bal 12/31/22 | 75,526.61 |
| | | Edward Jones Account 525-21772-1-6 | 0.25 |
| | | Less Outstanding Checks | -17,992.67 |
| | | December 30, 2022 Total Asset Balance: | 351,961.94 |

Clinton Township
Special Meeting
December 28, 2022

At 6:06 PM the meeting began with Chairman Warwas, Supervisor Butler, Supervisor Ramfjord and Treasurer Santi, Fire Chief Theodore in attendance. This meeting purpose is to discuss the hiring of Clinton Township Building Custodian and Townhall Rental Coordinator.

To begin, the group briefly discussed the needs these positions will fulfill and the compensation to be paid for these positions.

It was determined that:

Clinton Township building custodian job duties will included but not limited to: Ensure proper use and maintenance of equipment; Perform general maintenance such as cleaning, minor building repairs, replacing furnace filters; Maintaining kitchen equipment, changing light bulbs, etc.; Inspect the buildings HVAC and electrical systems for proper operation once per week, inspect fire extinguishers once per month; Work and coordinate with locksmiths, plumbers, electricians, and HVAC technicians and other vendors when needed; Set up for community events such as National Night Out, Annual Township Meetings, setting up the polls for voting, etc.

The custodian will be paid \$20.00 per hour with a one hour minimum.

Townhall rental coordinator job duties will be included but not limited to: Scheduling townhall rentals; enforcing the townhall rental policy, handling rental deposits, and payments, getting payments to the treasurer; meeting with renters, explaining the rental policy, transfer of keys; reporting to the custodian or town board any issues that need to be addressed.

The scheduler would be paid \$50.00 per booked event with no monthly stipend.

Both positions will be eligible for the once annual town hall rental for \$25.00.

The Clerk will have the help wanted ads posted and published. Applications, resumes or letters of interest will be accepted through Friday, January 27, 2023.

Chairman Warwas made motion to adopt the details. The motion was second by Supervisor Butler and unanimously carried.

Meeting adjourned at 7:15 PM

Respectfully submitted,
Brian Mayry
Clerk, Clinton Township

Clinton Township
Special Meeting
January

At 6:06 PM the meeting began with Chairman Warwas, Supervisor Butler, Supervisor Ramfjord, Clerk Mayry, Treasurer Santi, Joe Buttweiler of CTC, Whitney Ridlon of IRRR, Gretta Kolstad and Jacob Smart of St. Louis County, and four community members were in attendance. This meeting purpose is to discuss beginning a township broadband installation project.

Chairman Warwas began the meeting reviewing the broadband survey taken last summer and spoke of where the Township is in the process. CTC's Joe Buttweiler gave a brief background of CTC and what it might take to extend broadband connections to each household in the township. A high level estimate to connect each household is thought to be \$5 million to \$7 million. A community can apply for federal and or state grants to potentially offset 50%-75% of the cost. For residents on the Clinton/Cherry Township boarder may want to look into the Minnesota Broadband Line Extension Program. This program may allow those boarder residence access to broadband from existing broadband projects.

Whitney Ridlon of the IRRR stated that the agency does provide funding for some broad band projects, potentially up to \$2 million per year. The IRRR also offers other technical assistance for such projects.

Representatives from St. Louis County Gretta Kolstad and Jacob Smart stated the county has 1-1 grants up to \$25,000 available for planning broadband projects and may have up to \$400,000 available for infrastructure.

The current state grant cycle ends in early March. CTC will determine if an application can be made for Clinton Township prior to this soon approaching deadline.

The meeting was adjourned at 7:45 PM.

Respectfully Submitted,

Brian Mayry
Clerk, Clinton Township